

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, August 13, 2019, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mrs. Jackson called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Dolores Kinser
Gilberto Mendez
David Snider
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Jennifer McClintic, Director
Lisa Bradshaw, Director
Brenda Tijerina, Director
Michael Cruz, Communications Spec.
Andrea Munoz, Director
Sherrie Gill, Executive Secretary

Also Present:

Celie Downey-Foye, Principal
Robin Rosales, Principal
Barbara Wright, Principal

1.03 Mr. Snider led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Mrs. Kinser moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

3.01 Mrs. Jackson called for objections from Board members, staff, and the public regarding consent agenda items.

Ms. Hernandez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Ms. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

*4.01 The minutes of the June 11, 2018 regular meeting were approved by the Board.

*4.02 The minutes of the June 25, 2018 special meeting were approved by the Board.

5. Audience with Groups or Individuals:

5.01 Mrs. McClintic recognized Vanessa Garcia for successfully completing the Grow Your Own Program and becoming a fully certified teacher.

5.02 Dr. Gonzales introduced Joseph Leon, Director of Financial Services.

6.01 The Superintendent recommended the Board accept the following donations:

A list of businesses that donated cash, gift cards, office supplies, coupons for services, and other miscellaneous items that were used to prepare gift baskets for new teachers had been included in the Board's information.

The Casa Grande Police Department donated a variety of items that were delivered to the administration office. Items will be distributed to the schools.

The District received 2,100 jars of peanut butter and jelly, in addition to \$500 in monetary donations from the community to support the CGESD Weekend Backpack Program.

The District received a donation in the amount of \$284.00 from Abbott Laboratories through their Abbott Fund Match program.

Al & Riley's Air Conditioning donated thirteen \$50 gift cards for the 2018-2019 school year Be Kind Award recipients.

Ironwood received 32 office chairs and 4 computer tables from Paychex.

Dolores Kinser donated an executive office desk valued at \$775.31 to Ironwood.

Cecil & Dolores Kinser donated plants, pots and stands to Ironwood valued at \$251.24.

Mrs. Phillips, 4th grade teacher at Ironwood, had a Donors Choose project funded for a QBall-Throwable Wireless Microphone.

The following instruments were donated to the Villago band program: 1 flute, 3 trumpets and a bass amp. Total value of \$1,650.

Chelsey Glover; Joe and Mercy Medrano; and Linda Ripley and Colby Carter of The Hair Lounge, donated their time and talents by giving free haircuts to Palo Verde students.

Frito Lay donated \$450 in school supplies to Palo Verde.

Moses Montiel donated a carafe of coffee for the welcome back breakfast for Palo Verde teachers.

Ms. Nichols of Desert Willow had a Donors Choose project funded in the amount of \$433. The project was titled, "Whoa! Science is Cool!".

Mrs. Harris of Desert Willow had a Donors Choose project funded in the amount of \$689. The project was titled, "Itty Bitty Builders!".

Mrs. Taylor of Mesquite received a \$200 donation from Prestige Real Estate for classroom supplies.

Mrs. Kinser moved that:

"The donations be accepted, as read."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

6.02 At the annual ASBA Delegate Assembly scheduled for September 7, 2019, delegates appointed by each school board represent the board's viewpoints as the legislative agenda is considered, and asks the delegates for recommendations regarding the proposed ASBA agenda.

Mr. Snider nominated Mr. Mendez to serve as delegate.

Mr. Snider moved to:

“Appoint Gilberto Mendez as delegate, and further moved to instruct the Board’s representative(s) to support legislative action consistent with the District’s Mission, Priorities, Goals, and Governing Board Commitments.”

Mrs. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

*6.03 As a condition of receiving funds under Every Student Succeeds Act of 2015, the District must certify, in writing, that it has no policy that prevents, or otherwise denies participation in constitutionally protected prayer in public schools. The form will be completed and submitted to the Arizona Department of Education.

*6.04 A resolution designating the District’s qualified evaluators for fiscal year 2019-20 had been provided to the Board prior to the meeting.

*6.05 Board members approved Dr. Maria Rascon and Mr. Ralph Varela as hearing officers for the 2019-2020 school year.

*6.06 A memorandum from Mr. Wohlleber regarding authorization to extend a contract for HVAC chiller and cooling tower maintenance was included in the Board’s information. The administration recommended the third extension of a contract for HVAC chiller and cooling tower maintenance to Sun Mechanical Contracting, Inc., in the amount not to exceed \$44,990.16, which includes applicable taxes, for a 12-month period. It also recommended approval of Sun Engineering’s 20% RS Means price book discount for repairs and/or replacements that may be

identified during the course of the contract. Board members approved the third contract extension for HVAC chiller and cooling tower maintenance to Sun Mechanical Contracting, Inc., and to Sun Engineering's 20% RS Means price book discount for repairs and/or replacements that may be identified during the course of the contract, as proposed.

- *6.07 Revised Policy GDD – Support Staff Vacations and Holidays, was presented for a second reading. Due to the restructuring of the Exempt Employees' Salary Schedule, the subject policy requires revision to coincide with the established vacation leave for 12-month positions. In addition, at the special meeting held June 26, 2018, the Governing Board adopted a revision of Policy GDD to correspond with the employee groups referenced in the exempt employees' salary schedule. However, the adopted policy revision inadvertently omitted a sentence which was not the administration's intent. Board members approved revision of Policy GDD, as proposed.
- *6.08 New Policy ACB – Nondiscrimination and Gender Identity, was presented for a first reading. Policy ACB is intended to provide "significant guidance" to schools related to gender identity and our obligation to provide a supportive and nondiscriminatory school environment. For further clarity, some definitions are provided in the policy. Since it was a first reading, no action was taken by the Board members.

7. **Instructional Program**

No items this meeting.

- *8.01 The following certified personnel actions were ratified by the Governing Board:

Request to be Released from Administrative Contract: Bucky Bates, Assistant Principal, CGMS.

Abandonment of Certificated Contracts/Approval of Resolutions Authorizing Complaints to the Arizona State Board of Education: Immaculine Jolivert, School Counselor, CGMS; Paul Paquin, Physical Education, CGMS.

Requests to be Released from Certified Personnel Contracts: Annette Bates, fifth grade, McCartney Ranch; Natalie Edmondson, Science, Villago; Shyla Suor, Physical Education, McCartney Ranch; Esmeralda Nevarez De Ramos, third grade, Cholla.

Authorization for Extra-Duty, Extra-Pay Contracts - Social Emotional Learning Coaches at McCartney Ranch in the amount of \$2,000 each (Kristi Osuna and Jennifer Whitford); Content Coach – Social Studies/Science at Villago in the amount of \$5,000 (Teena Daniels); Professional Learning Community Facilitator

at Villago in the amount of \$2,500 (Daniel Miller). Positions to be funded by their respective school's Title I budgets.

Ratification of Replacement Contract: Due to insufficient Title I funding to support the Elementary Literacy Coach position held by Mrs. Kim Kasper, the administration proposed a four-day position (80 percent contract). As a return-to-work retiree, Mrs. Kasper was agreeable with the reduction in her work schedule.

Ratification of Reclassification from Classified Position to Certified Position: Lisa Demarest, Physical Education, Villago; Shari Zambrano, 4th Grade, Desert Willow; Baely Lofink, Teacher-SpEd Autism, CGMS.

Employment of Assistant Principal: Samantha Sarnowski, Assistant Principal, CGMS.

Ratification of Reclassification of Certified Personnel: Rick Stinnett, 7-8 Science, Villago.

Ratification of Certified Personnel Employment, 2019-20:

Employee	Position	Campus/Dept.
Baca, Ruben	6-8 Physical Education	CGMS
Corralejo, Ericca	2nd Grade	Cottonwood
Crawford, Sean	6th Language Arts	Villago
Curtin, Kathleen	3rd Grade	Cholla
Hays, Andrew	8th Social Studies	Cactus
Heaton, Karen	2nd Grade	Saguaro
Hubbard, Artidra	2nd Grade	Cholla
Johnson, Latosha	2nd Grade	Saguaro
Laufenberg, Scott	7th Science	Cactus
Lie Wijaya, Rocio	5th Grade	Cholla
Martinez, Joseph	College/Career Coach	Villago
Minton, Eileen	7th Language Arts	CGMS
Mosterd, Edward	6-7 Language Arts	CGMS
Myers, Kimberlee	School Counselor	Villago
Terlesky, Tod	8th Science/Social Studies	Cactus
Vandegrift, Mark	7-8 Math	CGMS
Verger, Adrianna	1st Grade	Cholla
Watara, Rahamata	2nd Grade	Cholla
Wohlleber, Judith	School Counselor	Cactus

*8.02 The following classified personnel actions were ratified by the Governing Board:

Reclassification of Early Childhood Learning Center Secretary Position to Administrative Assistant: As positions have evolved at the Early Childhood Learning Center, the secretarial position is now performing duties like an elementary school's administrative assistant.

Classified Personnel Employment:

Employee	Position	Campus/Dept.
Ackermann, Elise	Education Assistant-Crossing Guard	Saguaro
Altamirano, Valorie	Health Office Technician	CGMS
Barrios, Kari	Van Driver	Transportation
Begay, Sharon	Early Education Assistant	Cholla
Bollin, Martha	School Nurse	McCartney Ranch
Calvillo, Adriana	Educational Specialist-Early Childhood	ECLC
Carrasco, Frank	Café Assistant	Nutrition Services
Castillo, Ciara	Noon Assistant	Desert Willow
Cook, Jennifer	Education Specialist-Early Childhood	ECLC
Edwards, Debbie	Bus Driver Trainee	Transportation
Edwards, Mindy	Van Driver	Transportation
Haskin, Taylor	Attendance Assistant	Cactus
Hodges, Connie	Educ. Asst.-Title I/Crossing Guard	Desert Willow
Leon, Joseph	Director of Finance	Financial Services
Lopez, Judy	Education Specialist-Media Center	Evergreen
Lyons, Jamie	School Nurse	Mesquite
Merriman, Amber	Education Asst.-Alternative Placement	Villago
Meston, Cheryl	Education Assistant-Crossing Guard	Evergreen
Morris, Shenandoah	Education Assistant-Special Educ.	Ironwood
Perry, Santannah	Education Specialist-Inclusive Educ.	ECLC
Ramirez, Reyna	Custodian-PM Shift	CGMS
Reasner, Rod	Operations Manager	Facility Services
Rojas, Joseph	Custodian-PM Shift	Facility Services
Russell, Salena	Education Specialist-Kinderplus	Desert Willow
Salazar, Aryana	Education Specialist-Inclusive Educ.	Desert Willow
Shelley, Lasey	Education Assistant-Student Support	Cactus
Siegrist, Kieran	Education Specialist-Inclusive Educ.	Ironwood
Silva, Whitney	Office Specialist	Mesquite
Smith, Ashley	Education Specialist-Inclusive Educ.	CGMS
Thomas, Linda	Crossing Guard	Cottonwood
Valenzuela, Mary Ann	Education Assistant-Special Educ.	Palo Verde

Vaughn, Lynda	Bus Driver Trainee	Transportation
Walker, Reyna	Noon Assistant	Saguaro
Watson, Summer	Early Education Assistant	Learning Support
Weldin, Nita	Education Specialist-Inclusive Educ.	CGMS
Whittle, Aaron	Accounting System Analyst	Financial Services
Wiseman, Robert	Education Specialist-Media Center	Palo Verde

Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Acuna, Samantha	Education Specialist-Inclusive Educ.	McCartney Ranch	6/25/2019
Avila, Herlinda	Custodian	Palo Verde	7/31/2019
Avina, Yannely	Nutrition Services-Cashier	Cactus	7/16/2019
Basher, Bonnie	Education Assistant-Special Educ.	Palo Verde	7/8/2019
Benitez, Guillermina	Education Specialist-Inclusive Educ.	ECLC	6/25/2019
Blaisdell, Aimee	Nurse	McCartney/Ironwood	8/9/2019
Boremi, Victoria	APS Facilitator	Villago	7/22/2019
Bray, Kendra	Educational Specialist-ILT	Cactus	7/18/2019
Bustillos, Vanessa	Accounting Specialist	Financial Services	7/3/2019
Campbell, Sydney	Special Education Specialist	Mesquite	7/31/2019
Chavez, German	Mechanic	Transportation	8/2/2019
Gonzalez, Maria	Education Specialist-Media Center	Palo Verde	7/1/2019
Harris, Jeremy	Educ. Asst/CG/Noon Asst.	Cactus	7/17/2019
Korb, Brian	Bus Driver	Transportation	7/25/2019
Mejia, Ida	Nutrition Services Manager	Nutrition Services	7/31/2019
Picone, Tabitha	Educational Assistant-2nd gr.-BOY	Saguaro	5/22/2019
Preskitt, Tammy	Nutrition Services-Cashier	CGMS	7/22/2019
Raley, Michelle	Office Assistant	Facility Services	6/28/2019
Robinette, Cynthia	Director	Financial Services	8/6/2019
Salazar, Linda	Assistant Manager	Nutrition Services	7/26/2019
Sigala, Betty	Custodian	Palo Verde	6/28/2019
Torres, Laura	Bus Driver & Noon Assistant	Transportation	7/17/2019

Reclassification of Support Staff to Associate Instructors: Ashley Anzaldua, 4-5 Special Education, Saguaro; Anita Lessor, Extended Resource, Mesquite.

Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Alcantar, Amanda	Educational Specialist-Inclusive Educ.	Mesquite

Alejandro, Maria	Custodian-PM	Saguaro
Alvarez, Jeanine	Health Office Technician	McCartney/Ironwood
Anzaldua, Ashley	Associate Instructor	Saguaro
Ashburn, Sherrie	Educational Specialist-Technology	Palo Verde
Bergantin, Myriam	Educational Specialist-Technology	Saguaro
Brehmer, Angela	Educational Specialist-Inclusive Educ.	Cholla
Cochran, Diana	Educational Specialist-Inclusive Educ.	Mesquite
Deckard, Queenie	Café Site Assistant Manager	Desert Willow
Decker, Sharon	Educational Specialist-Inclusive Educ.	ECLC
Esparza, Stacy	Educational Assistant-Title I/ELG	Palo Verde
Hogan, Mary	Café Site Assistant Manager	Cholla
Ibarra, Natasha	Educational Specialist-Early Childhood	Evergreen
Lessor, Anita	Associate Instructor	Mesquite
Love, Debra	Educational Specialist-Inclusive Educ.	ECLC
Owens, Janelle	Educational Specialist-Inclusive Educ.	ECLC
Palencia, Jennifer	Bus Driver	Transportation
Ramirez Gutierrez, Mercedes	Educational Assistant-ELG	Mesquite
Schantz, Alisa	Educational Specialist-Inclusive Educ.	ECLC
Solano, Perla	Café Assistant	Cactus
Torres La Madrid, Raquel	Custodial Worker/Alarm Respondent	Cactus/Villago
Villalba-Tellez, Claudia	Café Assistant	Mesquite

Employment of Educational Assistant – Early Literacy at Mesquite: Based on available grant funding, Ms. Julie Holdsworth requested authorization to employ an additional educational assistant, paid by Early Literacy Grant (ELG) funds, to work with students in grades K-3.

Increase in Hours for Educational Assistant Provided for Private School: Based on the available Title I grant funding for St. Anthony’s this year, the administration recommends ratification of the increase in weekly hours of the subject para position from 20 to 30 hours per week.

Nonrenewal of Notice of Employment Terms, SY 2019-20: Donna Washington, Mesquite.

9. Pupil Personnel:

No items this meeting

10. Buildings and Grounds:

No items this meeting

11. Reports:

*11.01 The financial reports for June and July had been provided to the Board prior to the meeting.

*11.02 The August breakfast and lunch menus had been provided to the Board prior to the meeting.

*11.03 The vehicle status report for June 15 to July 15, 2019 had been provided in the Board's information.

*11.04 The vehicle maintenance report for June 16 to July 15, 2019 had been provided in the Board's information.

*12.01 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.

13.01 Upcoming Meetings

The next meeting will be held on September 10, 2019 at 6:00 p.m.

14.01 Call for Audience Questions Pertaining to Agenda Items and Items of Interest

Mr. Snider commented that he, along with Mrs. Kinser, was able to attend some of the sessions for new and returning teachers at area schools. He commented it was eye opening and pleasurable to see how many teachers have come back to the district. There was a spring in their step, they were enthusiastic and lots of good information being shared around the room.

Mr. Snider also visited five schools on the first day of school. He reported that it was a fun time.

Mrs. Kinser commented that she enjoyed the excitement of everyone getting ready for the start of school.

Mrs. Jackson thanked everyone in the district office for getting out and supporting the schools on the first day of school.

15.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A.3) Consultation with Attorney

Mr. Snider moved that:

“The Board conduct an executive session pursuant to A.R.S. §38-431.03 (A) Personnel.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

16.01 Adjournment:

The meeting was adjourned at 6:23 p.m.

Respectfully submitted,

Date Approved: 9-10-19

President